

NOTICE

RACING INDUSTRY PERSONNEL

CRITERIA FOR THE ISSUE OF OCCUPATIONAL PERMITS

GENERAL NOTES:

Applications for Occupational Permits must be made by answering all questions on the prescribed application forms which may be obtained at the Welfare Office, Caymanas Park, or at the Jamaica Racing Commission, 8 Winchester Road, Kingston 10.

Permits will be granted only to applicants who are in good standing with the Jamaica Racing Commission and in respect of whom there are no factors to cause disqualification.

Permits will be granted in the absolute discretion of the Commission as provided by Rule 15 (1), 138 (1) and 154 of the Racing Rules, 1977.

Each applicant for a new permit or for renewal of an existing permit must indicate on the application form whether the application is new or a renewal by deleting the word not relevant from the heading "New/Renewal". The applicant must attach to the completed form, two (2) recent passport sized photographs, in the case of a new applicant and one (1) in the case of a renewal, before submission of the application.

Applicants under the age of sixteen years will not be considered for Occupational Permit. Proof of age may be required.

Each applicant must submit a valid Police Record along with their application except for those applicants that had submitted a valid Police Record in 2014, 2015 or 2016. Each valid Police Record will be effective for a period of three (3) years from the date of issue of such record.

Applicants who have been convicted of a criminal offence other than for a breach of the Road traffic Act may be denied Occupational Permits.

All applicants must be able to read and write up to level 4 JAMAL.

Permission will not be granted by the Commission for a licensed Trainer, Assistant Trainer, Groom, Stable Assistant, Farrier, Assistant Farrier, Exercise Rider or Jockey's Agent to hold a Jockey's Permit concurrently.

The licence year begins on February 1 of a prescribed year and ends on January 31 of the subsequent year. Permits will therefore be granted effective from the date approved and will be valid until the 31st of January of the subsequent year.

All new Grooms and Exercise Riders who have not held an occupational licence in any of the occupational groups other than that of a Stable Assistant, must have been licensed as a Stable Assistant for a period of not less than twelve (12) calendar months, prior to applying for such Groom's or Exercise Rider's permit/licence.

Each applicant **must** apply for membership in the Life, Health and Personal Accident Group Insurance Scheme, by paying the relevant premium.

N.B.

NO PERMIT WILL BE GRANTED UNTIL THE RELEVANT INSURANCE PREMIUM HAS BEEN PAID

TRAINERS (RENEWAL OF PERMIT) – FOR PERSONS LICENSED THE IMMEDIATE PREVIOUS YEAR

1. An applicant should have at least one horse under his/her care. In the event that a trainer does not have at least one horse under his/her care during the period of the Permit, the Commission reserves the right to withdraw the said Permit.
2. The applicant should possess suitable stable facilities at Caymanas Park pursuant to Rule 155 of the Racing Rules, 1977. Failure to maintain such facilities may result in the withdrawing of the said Permit.
3. The applicant must present an up-to-date Wage Book to the Welfare Officer for inspection and approval. **FOR TRAINERS LAST LICENSED IN 2017, THE UP-TO-DATE WAGE BOOK MUST BE ACCOMPANIED BY PROOF OF PAYMENT OF STATUTORY DEDUCTIONS FOR ALL LICENSED EMPLOYEES FOR THE YEAR 2017 AND PROOF OF THE TAX RETURNS FOR THE YEAR 2016. TRAINERS LAST LICENSED PRIOR TO THE YEAR 2017 MUST SATISFY THE ABOVE REQUIREMENT FOR THE YEAR IN WHICH THEY WERE LAST LICENSED.**
4. A Permit will not be issued to an applicant who at the time of application is in breach of the Racing Rules.
5. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.

NEW TRAINERS

An applicant for a Permit:

1. should have served the required apprenticeship period of 4 years as an Assistant Trainer; or in the case of a Jockey or a Groom who has served 10 years in such position, a required apprenticeship period of 3 years as an Assistant Trainer;
2. should have had progress reports/recommendations submitted by the Trainers to whom he/she is attached in the form prescribed by the Commission;
3. should have attended the approved training courses and have been successful in the examination set by the Jamaica Racing Commission.
4. is required to furnish letter(s) of intent from owners indicating their willingness to engage the applicant to train horse(s) if and when a Permit is granted.
5. is required to name all the horses he/she will be training and state the name and location of the premises at which the horses will be stabled at Caymanas Park, and in addition present a written document from the promoter stating that the applicant will be allotted a stable/stall, if a permit is granted.

6. is required to otherwise satisfy the Commission as to his/her being a fit and proper person to hold a Trainer's licence.
7. each applicant may be required to return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.

Applicants who are licensed Trainers overseas who have not satisfied items (1), (2) and (3) above will, in addition to items (4), (5), (6) and (7) above, be required to submit:

- (a) documentary evidence of training activities including career records, or if none exist, subject to the Commission's discretion, documentary proof of training ability;
- (b) official clearance from the Racing Authority of the country in which they were licensed.

Within three months of the grant of the Permit, each new Trainer will be required to:

- (a) furnish valid Training Agreements for not less than four horses in training under his/her care. In the event the number of horses in his/her care falls below four during the period of the Permit, the Commission reserves the right to withdraw the Permit.
- (b) show that suitable training facilities at Caymanas Park are in place for the care, training and security of the horses, failing which the Commission reserves the right to withdraw the Permit.

ASSISTANT TRAINERS (NEW & RENEWAL)

1. Applicants will be required to satisfy the Commission that they:
 - (a) will be continuously assisting the licensed Trainers, who had signed their applications, and to whom they will be attached, in the training and care of racehorses; and,
 - (b) are otherwise suitable to hold Permits.
2. Trainers will be permitted to employ Assistant Trainers as follows:
 - (a) a Trainer with 10-24 horses in training will be eligible for one Assistant Trainer; and,
 - (b) a Trainer with 25 or more horses in training will be eligible for two Assistant Trainers.
3. Trainers to whom Assistants are attached will be required to report to the Jamaica Racing Commission annually – in December – on the progress of their Assistants. The required forms for this report are provided by the Commission.
4. (a) Assistant Trainers (who were not Jockeys or Grooms for 10 years) who wish to apply for a Trainer's Permit, must attend, on a regular basis, lectures and training courses approved by the Jamaica Racing Commission. In addition, they will be required

to successfully sit examinations in the third and fourth years of their apprenticeship.

- (b) Assistant Trainers (who are ex-Jockeys or Grooms and were Licensed for 10 years) who wish to apply for Trainers' permits, must attend on a regular basis, lectures and training courses approved by the Jamaica Racing Commission. In addition, they will be required to successfully sit examinations in the second and third years of their apprenticeship.
5. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.
6. Each applicant may be required to furnish his/her birth certificate or passport as proof of age and proper name.

APPLICANTS ARE REMINDED THAT, AFTER ASSISTANT TRAINERS' PERMITS ARE ISSUED, THE HOLDERS MAY NOT ATTACH THEMSELVES TO ANY OTHER TRAINER WITHOUT THE PERMISSION OF THE JAMAICA RACING COMMISSION

APPRENTICE JOCKEYS

1. New applicants must have successfully completed the required course of study at the Jockeys' Training School operated by the Jamaica Racing Commission.
2. Each applicant (New/Renewal) must submit a medical report on the prescribed form completed by a Medical Officer(s) as directed by the Commission.
3. Each applicant's (New/renewal) bodyweight should not exceed 55 kilograms.
4. Each applicant (New/Renewal) must have his/her completed application signed by his/her Apprentice Master.
5. Each applicant must return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of being granted the permit.

JOCKEYS (RENEWAL)

1. Each applicant must submit a medical report on the prescribed form, completed by a Medical Officer(s) as directed by the Commission.
2. Each applicant's body weight should not exceed 55 kilograms.
3. Each applicant must return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of being granted the Permit.

JOCKEYS (NEW)

1. Applicants will be considered only if they are:
 - (a) Graduates of the Jockeys' Training school or;
 - (b) Jamaicans who had Jockeys' licenses overseas and are able to present official clearance and career records from the Racing Authority of the country in which they were based; or;
 - (c) Non-Jamaicans who hold Jockeys' licenses overseas and are able to present official clearances and career records from the Racing Authority of the country in which they were based, and valid work permits, entitling them to work in Jamaica.
2. Applicants must submit medical reports, on the prescribed forms, completed by the Medical Officers(s) as directed by the Commission.
3. Each applicant must return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.

JOCKEYS – DAY LICENCE

1. Each applicant shall submit a completed application form, which shall be accompanied by a recent photograph of the applicant.
2. Each applicant shall also submit a completed "Application for a Jockey's Day Licence" form duly signed by a trainer stating his/her intent to declare such jockey on at least one named horse.
3. Both application forms must be submitted and paid for at the registry office to facilitate processing in a timely manner.
4. Each applicant who is licensed or was last licensed in another jurisdiction must present to the Stewards a letter of clearance/good standing from such jurisdiction.
5. Each applicant who is not a Jamaican citizen must present the relevant work permit or waiver thereof, (in respect of the period he or she is scheduled to ride), issued by the Ministry of Labour.
6. Applicants must submit medical reports, on the prescribed forms, completed by the Medical Officers(s) as directed by the Commission.
7. Each applicant must return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.

Notwithstanding the foregoing, the Operations Stewards may waive the test for illegal/controlled substance(s) and medical report for an applicant requiring a "Jockey's Day Licence".

"ALL JOCKEYS AND APPRENTICE JOCKEYS ARE REMINDED THAT SHOULD THE COMMISSION RECEIVE AND ACCEPT INFORMATION THAT SUCH LICENSEE IS INVOLVED IN "TOUTING" I.E. SOLICITING OR ACCEPTING MONEY, PROMISE OR ANYTHING OF VALUE, IN EXCHANGE FOR INFORMATION ON THE WINNING CHANCE OF A HORSE RUNNING IN A RACE AT CAYMANAS PARK, HIS OR HER LICENCE MAY BE WITHDRAWN"

GROOMS AND STABLE ASSISTANTS (RENEWALS)

1. Applications must be signed by licensed trainers indicating their willingness to employ said applicants if and when permits are renewed.
2. Applicants must possess satisfactory personal records.
3. Applicants may be required to sit literacy tests.
4. Applicants may be required to furnish their passport or birth certificate as proof of age and proper name.
5. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.

GROOMS AND STABLE ASSISTANTS (NEW)

All new Grooms who have not previously held an occupational licence must be licensed as a Stable Assistant for an accumulated period of at least twelve months prior to applying for a Groom's licence.

1. Each applicant must attain a literacy level of 4 JAMAL.
2. Each applicant will be required to sit and pass a literacy test set by the Commission.
3. Each applicant will be required to furnish his/her birth certificate or passport as proof of age and proper name.
4. Each application must be accompanied by the recommendation of a licensed Trainer attesting to the applicant's character and ability plus the willingness to employ the said applicant in his/her stable.
5. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.

EXERCISE RIDERS (RENEWAL)

1. Each application must be signed by five (5) licensed Trainers indicating their willingness to contract the applicant as an Exercise-Rider.
2. Applicants must possess satisfactory personal records.

3. Applicants may be required to sit literacy tests.
4. Applicants may be required to furnish proof of age and proper name (birth certificate or passport only).
5. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s) conducted by the Commission as a condition of granting the Permit.
6. Each applicant must be certified medically fit by the Doctor(s) appointed by the Commission for this purpose.

EXERCISE RIDERS (NEW)

All new Exercise Riders who have not previously held an occupational licence must have been licensed as a Stable Assistant for an accumulated period of at least twelve months prior to applying for an Exercise Rider's licence.

1. Each applicant must attain a literacy level of 4 JAMAL.
2. Each applicant may be required to sit and pass a literacy test set by the Commission.
3. Each application must be signed by five (5) licensed Trainers indicating their willingness to contract the applicant as an Exercise-Rider.
4. Applicants must possess satisfactory personal records.
5. Applicants must produce proof of age and proper name (birth certificate or passport only).
6. Each applicant must be certified medically fit and competent by the Doctor(s) and Committee appointed by the Commission for this purpose.
7. Applicants may be required to return a negative finding from tests for illegal/controlled substance(s), conducted by the Commission as a condition of granting the Permit.

FARRIERS AND ASSISTANT FARRIERS (RENEWAL)

1. Each applicant may be required to furnish his/her birth certificate or passport as proof of age and proper name.
2. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s), conducted by the Commission as a condition of granting the Permit.

FARRIERS AND ASSISTANT FARRIERS (NEW)

1. Each applicant must attain a literacy level of 4 JAMAL.
2. Each applicant will be required to sit and pass a literacy test set by the Commission.
3. Each applicant will be required to furnish his/her birth certificate or passport as proof of age and proper name.

4. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s), conducted by the Commission as a condition of granting the Permit.

JOCKEYS' AGENTS (RENEWAL)

1. Each applicant is allowed the agency of a maximum of two jockeys at any time which may include a maximum of one Apprentice Jockey.
2. Each applicant may be required to furnish his/her birth certificate or passport as proof of age and proper name.
3. Each applicant may be required to return a negative finding from tests for illegal/controlled substance(s), conducted by the Commission as a condition of granting the Permit.

JOCKEYS' AGENTS (NEW)

1. Each applicant must attain a literacy level of 4 JAMAL.
2. Each applicant will be required to sit and pass a literacy test set by the Commission.
3. Each applicant must be at least 21 years old at the time of application.
4. Each applicant will be required to furnish his/her birth certificate or passport as proof of age and proper name.
5. Applicants may be required to return a negative finding from tests for illegal/controlled substance(s), conducted by the Commission as a condition of granting the Permit.
6. Each applicant is required to furnish a letter of commitment from each jockey who intends to employ the applicant as a Jockey's Agent.

Within 7 days of the grant of the Permit each new Jockey's Agent is required to furnish at least one valid Jockey's Agent Agreement prior to acting as such.

NOTE

1. TRAINERS ARE REMINDED THAT STABLE-ASSISTANTS ARE A PART OF THE BROADER CATEGORY CALLED "STABLE-EMPLOYEES" AND THEIR NAMES MUST APPEAR IN THE WAGE BOOK OF THE TRAINERS TO WHOM THEY ARE ATTACHED.
2. IT IS RECOMMENDED THAT ALL PERSONS IN THE INDUSTRY WHO HAVE NOT ATTAINED THE MINIMUM REQUIRED LITERACY LEVEL (I.E. LEVEL 4 JAMAL) SHOULD HAVE THEIR LITERACY SKILLS UPGRADED.

JAMAICA RACING COMMISSION
21ST NOVEMBER, 2017